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| Send form by e-mail to [*reporting@shgm.gov.tr*](mailto:reporting@shgm.gov.tr) | | | | | | | | |
| **1. REFERENCE INFORMATION** | | |  | | | |  | |
| 1.1 Reporting Organisation  Name:  Country/Site:  Approval Ref.: | | | 1.2 Date of the finding (d/m/y) and location | | | | 1.3 Internal Ref. no. | |
| 1.4 Name of submitter  Signature ……………. | | | 1.5 Telephone no. | | | | 1.6E-mail address | |
| **2. REPORT TYPE** | | | | | | | | |
| 🞏 2.1 Initial finding notification only (follow-up report required).  🞏 2.2 Notification of finding with complete investigation results. | | | | | | | | |
| 🞏 2.3 Follow-up report on earlier notification, specify | | | | Ref. no.: …………………  Date: ………………… | | | | |
| **3 DETECTION PHASE AND NOTIFICATION** | | | | | | | | |
| 3.1 Detection Phase Maintenance | | | 3.2 Detection Phase Operations | | | | | |
| 🞏 Scheduled  🞏 Non-Scheduled | | | 🞏 Taxi  🞏 Take-off  🞏 Climb  🞏 En-Route | | 🞏 Descent  🞏 Approach  🞏 Landing  🞏 Hovering | | 🞏 Ground Handling  🞏 Unknown  🞏 Other, specify:  …..………………….. | |
| 3.3 Parties informed 🞏 State of Registry 🞏 Type Certificate/Approval Holder 🞏 Owner 🞏 Operator 🞏 CAMO | | | | | | | | |
| **4 AIRCRAFT INFORMATION** | | | | | | | | |
| 4.1 Aircraft Manufacturer and Type/Model | | | | | | | 4.2 Aircraft Serial Number | |
| 4.3 Operator / Owner | | | | | | | 4.4 Aircraft Registration | |
| |  | | --- | | **4.5 Aircraft Usage Details** | | Since new | | Since overhaul | | Since inspection or defect found | |  | | |  |  | | --- | --- | | Aircraft total time (h) | Aircraft total cycles | |  |  | |  |  | |  |  | | | | | | | | |
| **5 DEFECTIVE COMPONENT** | | | | | | | | |
| 5.1 Manufacturer + Address | | 5.2 IPC (Illustrated Part Catalogue) Name | | | | 5.3 Type no. | | |
| 5.4 Part number | | 5.5 Serial number | | | | 5.6 ATA no. | | 5.7 (E)TSO no. |
| 5.8 Time since new (h) | | 5.9 Cycles since new | | | | 5.10 Date of manufacture | | |
| 5.11 Time since overhaul (h) | | 5.12 Cycles since overhaul | | | | 5.13 Date of overhaul | | |
| 5.14 Time since repair/inspection (h) | | 5.15 Cycles since repair/ inspection | | | | 5.16 Date of repair/inspection | | |
|  | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- |
| **6 CAUSE OF DEFECT / DEFECTIVE PART CONDITION** (if applicable, multiple entry possible) | | | | | | |
| 🞏 Design | | 🞏 Production | | 🞏 Inadequate maintenance | | 🞏 Operational |
| 🞏 Fatigue | | 🞏 Corrosion | | 🞏 Unapproved parts | | 🞏 Human factor |
| 🞏 Other, specify: …………….. | | | |  | | |
| 🞏 Part condition, specify: ……………….. | | | |  | | |
| **7 SYSTEM MONITORING** | | | | | | |
| For any occurrence involving a system or component, which is monitored or protected by a warning and/or protection system, state whether such system(s) functioned properly:  🞏 Yes 🞏 No 🞏 Not applicable | | | | | | |
| **8 DETAILS** | | | | | | |
| Description of Occurrence / Results of occurrence investigation: | | | | | | |
| **9 ATTACHMENTS** | | | | | | |
| 🞏 Sketch(es):    …………… | 🞏 Report(s):  …………… | | 🞏 Nameplate photo  🞏 Photo(s), specify  ……………….. | | 🞏 Other, specify:  ……………….. | |